



Manager, Technical Services

Full-Time Indeterminate Position

Operations

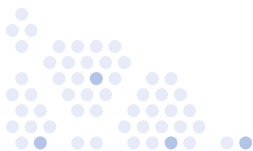
About Us

SNOLAB is an international facility for world-class underground physics research and has an expanding program in astroparticle physics and underground science. Located in an air-conditioned clean room 2 km underground in the Vale Creighton Mine near Sudbury Ontario, with a suite of surface facilities and laboratories, SNOLAB is currently preparing for the next generation of experiments focusing on neutrino studies and the search for galactic dark matter.

The Position

The Technical Services Manager is responsible for the management and performance of the technical and trades staff (eg. mechanical, electrical, and instrumentation), and for the management and maintenance of the machine shops, tools, and equipment. Additionally, they are accountable for the mobile fleet, all the facility lifting devices, and scaffolding systems. The position involves project and work planning, scheduling and planning resources, and consulting with SNOLAB and external project groups on their trade resource requirements. The manager will create and maintain electronic workflows to import work requests, provide access through the SharePoint, and interface to asset management and change control processes. The manager will also chair hazard and technical reviews, participate and report in science collaboration meetings, and conduct all other general management responsibilities.

- Safely and effectively deploys management, resource deployment, and staff coordination of the Technical Services Group;
- Management of the surface and underground machine shops, including maintenance of the machines and stocking tools and supplies;



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- Produces group resource plans and schedules in coordination with stakeholders including: The Operations Department, Internal Project Managers/Coordinators, and External collaborations;
- Support the development and administration of trades apprenticeships;
- Provides input into the SNOLAB budget and efficiently manages expenditures in line with allocated funds;
- Ensures the health and safety of all SNOLAB staff and users through vigilance, and dissemination and adherence to SNOLAB health and safety policies and procedures, and implements corrective actions of any non-conformance against these policies;
- Develop, in consultation, the learning and development requirements of staff reporting to the role, and monitor staff objectives and development plans through the ASR process;
- Supports and promulgates the core values of SNOLAB as defined in the Strategic Plan.

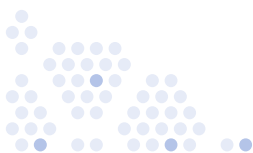
Criteria

Education:

- A B.Eng. or B.S. degree in a relevant engineering or science discipline.
- Red Seal certification in a relevant trade is an asset.
- Certified as a Professional Engineer of Ontario or eligible for P.Eng. registration is an asset.

Experience:

- Experience managing a mechanical installation crew or construction environment.
- Experience working with the Occupational Health and Safety Act, with emphasis on Regulations 851 and 854.
- Experience communicating, liaising, negotiating, and coordinating with external stakeholders, contractors, and regulatory inspection bodies.
- Experience in the maintenance and development of operations processes, procedures, and records of facilities.
- Knowledge of project management principles and scheduling.
- Strong knowledge of mechanical and electrical constructions and repair.
- Experience with MS Office, MS-365, scheduling and asset management applications.



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Salary Range

Salary will be determined by qualifications and experience and includes an attractive benefits package.

To Apply

All applications must be submitted to jobs@snolab.ca. **Please do not fax or mail your applications.** By applying to the e-mail address, your application becomes available to managers immediately. Interested candidates should include a cover letter and resume.

Closing Date

March 20, 2024

Applications will be accepted until **4:00 pm Eastern Time**.

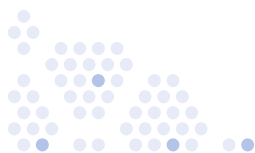
SNOLAB thanks all applicants for their interest, however, only those candidates considered for an interview will be contacted.

SNOLAB is committed to equity in employment and encourage applications from all qualified applicants, including women, Indigenous persons, members of visible minorities and persons with disabilities. In accordance with Canadian immigration requirements, priority will be given to Canadian citizens and permanent residents.

SNOLAB will provide support in its recruitment processes to applicants with disabilities, including accommodation that considers an applicant's accessibility needs.

Further information about SNOLAB may be found at www.snolab.ca

Posting Date: **March 6, 2024**



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