Health & Safety Technician

Strategic Risk Management Group
Full-Time Indeterminate Position

About Us

SNOLAB is an international facility for world-class underground physics research and has an expanding program in astroparticle physics and underground science. Located in an air-conditioned clean room 2 km underground in the Vale Creighton Mine near Sudbury Ontario, with a suite of surface facilities and laboratories, SNOLAB is currently preparing for the next generation of experiments focusing on neutrino studies and the search for galactic dark matter.

The Position

Under the direction of the Senior Environment, Health and Safety Officer, the Health & Safety Technician is responsible for the coordination of the processes that support the integrated EHS management system and EHS training. This support includes conducting EHS inspections, internal audits, job/task hazard assessments and reviews, incident data analysis/ reporting, procedure development and implementation. This position will be required to work both on surface and in the underground laboratory. This position will provide support to the following responsibilities:

- Administrating the 'SNOLAB Incident Reporting and Investigation System, Action Tracking System' and coordinating with staff, users, and contractors for incident/event reporting and investigation;
- Assist in the periodic assessment of the EHS integrated management system;
- Maintain document control consistent with EHS integrated management system and the SNOLAB Document control system of the EHS group;
- Coordinating and conducting internal audits for the EHS processes, site inspections of SNOLAB's surface and underground facilities, and observation of work and research activities to ensure compliance with applicable legislation and confirmations with applicable Acts/regulations, SNOLAB policies and procedures, and applicable codes and standards.
- Deliver general, safety orientations for workers, visitors, contractors, and supervisors (including virtual deliveries -O365 teams)

Criteria

Education:

- Diploma/Certificate from a recognized Occupational Health and Safety program or an equivalent combination of experience and training.
- Certification as a Canadian Registered Safety Technician (CRST) is an asset.
- ISO450001 certification is a considerable asset.
- Train the trainer certification is a considerable asset

Experience:

- Four (4) or more years of relevant experience.
- Demonstrated experience providing advice and support regarding specific issues related to health and safety programs, initiatives, and policies in a research, industrial, construction, or mining work environment.
- Experience in conducting and coordinating incident investigations and managing the EHS incident reporting /investigation system.
- Experience conducting workplace inspections and compliance/workplace audits in a research, industrial, construction, or mining work environment.
- Experience identifying the gaps in the EHS Management system/processes and development and implementation of specific and essential OH&S policies, procedures, and program elements.
- Experience delivering safety training, safety talks on-site/virtual deliveries, or similar training or awareness-related communication in a research, industrial, construction, or mining work environment.
- Ability to identify safety-training developmental needs.
- Knowledge of O-365, SharePoint, forms, and flows and able to create form/flows in SharePoint.
- Demonstrated strong verbal comprehension and written communication skills.

Salary Range

Salary will be determined by qualifications and experience and includes an attractive benefits package. Relocation assistance will be determined in accordance with SNOLAB policies. To meet operational needs, shift work may be required.

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To Apply

All applications must be submitted to jobs@snolab.ca . Pease do not fax or mail your applications. By applying to the e-mail address, your application becomes available to managers immediately. Interested candidates should include a cover letter and resume.

Closing Date

The posting will remain open until the position is filled but review of applications will commence on **April 25, 2023.** SNOLAB thanks all applicants for their interest, however, only those candidates considered for an interview will be contacted.

SNOLAB is committed to equity in employment and encourage applications from all qualified applicants, including women, Indigenous persons, members of visible minorities and persons with disabilities. In accordance with Canadian immigration requirements, priority will be given to Canadian citizens and permanent residents.

SNOLAB will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs.

Further information about SNOLAB may be found at www.snolab.ca.

Posting Date: **April 11, 2023**