



Logistics Supervisor

Operations Group
Full-Time Indeterminate Position

About Us

SNOLAB is an international facility for world-class underground physics research and has an expanding programme in astroparticle physics and underground science. Located in an air-conditioned, clean room 2 km underground in the Vale Creighton Mine near Sudbury, Ontario, with a suite of surface facilities and laboratories, SNOLAB is currently preparing for the next generation experiments focusing on neutrino studies and the search for galactic dark matter.

The Position

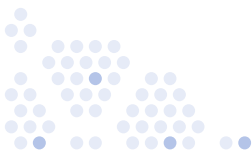
The position is responsible for overseeing shipments and deliveries within the SNOLAB organization. The Logistics Supervisor oversees a group of staff who operate the warehouse, and second group who move materials underground and provide lab maintenance support. It is expected that the position may periodically provide cross-functional supervision through the Operations Division. The position will be responsible for:

- The safety of their staff and of all personnel within their purview
- Managing the inventory of the warehouse based on all foreseeable requirements and overseeing all warehouse activities ensuring efficient processes and maximizing productivity
- Improve operations by identifying opportunities and proposing solutions utilizing managements system tools to ensure targets are achieved or exceeded
- Coordinate maintenance of drifts systems including the chiller, AHU, service water, compressed air and the sewage treatment plant
- Develops, maintains, and documents policies, processes and procedures for the safe and legally compliant logistics operations.
- Creating and promoting an environment and culture for staff that is rewarding, challenging and consistent with SNOLAB's core values

Criteria

Education:

- Post-secondary education in business, logistics, supply chain management or equivalent experience
- Lean and other post graduate training is considered an asset



📍 Creighton Mine #9, 1039 Regional Road 24, Lively, ON P3Y1N2
📞 705.692.7000 🌐 www.snolab.ca

Experience:

- Demonstrates strong written and verbal skills in English
- Strong interpersonal skills when interacting with internal staff, users, contractors and consultants
- Strong organizational, project management and record keeping skills
- Previous experience in a supervisor role
- Advanced proficiency with Microsoft Office Suite, particularly in Excel
- Familiarity with Computerized Maintenance System (CMMS) and incident reporting systems
- Knowledge of industrial or institutional logistical practices
- Knowledge of the Occupational Health and Safety Act, with emphasis on Regulations 851, 854 and 213.
- Experience in an unionized environment is an asset

Salary Range

Salary will be determined by qualifications and experience and includes an attractive benefits package. Relocation assistance will be determined in accordance with SNOLAB policies. To meet operational needs shift work may be required

To Apply

All applications must be submitted to jobs@snolab.ca. **Please do not fax or mail your applications.** By applying to the e-mail address, your application becomes available to managers immediately. Interested candidates should include a cover letter and resume.

Closing Date

May 4, 2022

Applications will be accepted until 23:39 Eastern Time

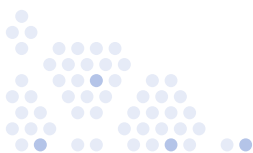
SNOLAB thanks all applicants for their interest, however, only those candidates considered for an interview will be contacted.

SNOLAB is committed to equity in employment and encourages applications from all qualified applicants, including women, Indigenous persons, members of visible minorities and persons with disabilities. In accordance with Canadian immigration requirements, priority will be given to Canadian citizens and permanent residents.

SNOLAB will provide support in its recruitment processes to applicants with disabilities, including accommodation that considers an applicant's accessibility needs.

Further information about SNOLAB may be found at www.snolab.ca

Posting Date: April 20, 2022



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